

**STANDARDS COMMITTEE WORK PLAN 2010/111**

ITEM	MILESTONES	DATES OF MEETINGS	COMMENTS	STATUS
1. Annual report to Council by Chairman of Standards Committee		<ul style="list-style-type: none"> <li>•</li> </ul>	The Chairman presented the Annual Return sent to Standards for England to the June Council meeting.	<ul style="list-style-type: none"> <li>• Done</li> </ul>
<del>2. Introduction of new code of conduct.</del>		<ul style="list-style-type: none"> <li>• <del>None</del></li> </ul>	<del>This is expected after the General Election. There is no further news on this. November 2010 – following the coalition Government’s announcements concerning the demise of the standards regime, it is not expected that there will be a new code. This should be withdrawn. Deleted at meeting on 4/11/10.</del>	<ul style="list-style-type: none"> <li>• <del>Request withdrawal</del></li> </ul>
<del>3. Introduction of system for obtaining feedback on the management of complaints.</del>			<del>November 2010 – following the coalition Government’s announcements concerning the demise of the standards regime, it is not considered necessary to complete this. This should be withdrawn. Deleted at meeting on 4/11/10.</del>	<ul style="list-style-type: none"> <li>• <del>Request withdrawal</del></li> </ul>
4. Review of training needs – District and Parish Councillors	<ul style="list-style-type: none"> <li>• District Councillors</li> <li>• Parish Councillors</li> <li>• Monitoring of attendance</li> </ul>	<ul style="list-style-type: none"> <li>• progress reports at each meeting</li> </ul>	<ul style="list-style-type: none"> <li>• This is being arranged for June/July. <b>8 District Cllrs have not yet attended and will be pursued.</b> 11/1/11 – all District Cllrs now trained.</li> <li>• It is proposed that this year no further training is given to Parish and Town Councillors</li> <li>• 21/2/11 – in view of the proposals in the Localism Bill, it is not proposed to undertake further training at this stage.</li> </ul>	<ul style="list-style-type: none"> <li>• <del>Ongoing</del></li> <li>• suspended</li> </ul>

ITEM	MILESTONES	DATES OF MEETINGS	COMMENTS	STATUS
5. Code of Conduct induction training for both District and Parish/Town Councillors following May 2011 elections.	<ul style="list-style-type: none"> <li>• District Councillors</li> <li>• Parish Councillors</li> <li>• Monitoring of attendance</li> </ul>	<ul style="list-style-type: none"> <li>• progress reports at each meeting</li> </ul>	<ul style="list-style-type: none"> <li>• The Member Development Working Group (MDWG) is currently putting this together. It includes a session on the first day on the ethical framework. Members are requested to say what contribution they wish to make to this.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
6. Annual Reports -	<ul style="list-style-type: none"> <li>• Year end number of complaints against District and Parish Councillors received by the Standards Board</li> <li>• Gifts and hospitality Registers</li> <li>• RIPA</li> </ul>	<ul style="list-style-type: none"> <li>• 27/4/2011</li> <li>• 27/4/2011</li> <li>• 27/4/2011.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>• .</li> <li>• .</li> </ul>	<ul style="list-style-type: none"> <li>• Not yet started</li> </ul>
7. Liaison meetings	<ul style="list-style-type: none"> <li>• Meeting of Chairman with District Council's CEO</li> <li>• Meeting of Chairman with each of the 3 political parties'</li> </ul>	<ul style="list-style-type: none"> <li>• 27/4/2011</li> <li>• 4/11/2010</li> </ul>	<ul style="list-style-type: none"> <li>• This meeting is due in April 2011.</li> <li>• These have been completed and were reported to the last meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Not yet started</li> <li>• DONE</li> </ul>

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	Leaders			
8. Planning probity work	<ul style="list-style-type: none"> <li>• To be determined in 2009/2010</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• I will consult the Development Control Manager as to when he thinks this will be carried out. <b>November 2010 – Do members consider that this should be pursued with the Development Control Manager?</b></li> <li>• Deleted at meeting on 4/11/10.</li> </ul>	<ul style="list-style-type: none"> <li>• Not yet started</li> </ul>
9. Review of guidance to members involved with the Planning process	<ul style="list-style-type: none"> <li>• To be determined in 2009/2010/11 or 2011/12 depending on the progress of the Localism Bill.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• I will consult the Development Control Manager as to when he thinks this will be carried out. <b>November 2010 – Do members consider that this should be pursued with the Development Control Manager?</b></li> <li>• 4/11/10 – defer until changes in Standards Committee’s work are known. <b>A report on the Localism Bill is on the agenda for this meeting.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Not yet started</li> </ul>
10. Review of Constitution			<p><b>Members to decide what aspects of the Constitution they wish to be reviewed in addition to the ones transferred from the Standards Committee 2010/2011 Work plan. Members should also be aware that there are proposals for change from the new Government. Details are awaited. November 2010 – it is expected that the Government will do away with the rigid statutory requirements for the Constitution. However this still leads requirements for some parts of the Constitution including:- the Delegation Scheme, Contracts Standing Orders, Financial regulations, Council Procedure Rules. We await how the Government intends to deal with this.</b></p> <p>11/1/11 – as expected the Localism Bill has reduced the requirements in relation to the Constitution – please see the report elsewhere in the agenda.</p>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>

ITEM	MILESTONES	DATES OF MEETINGS	COMMENTS	STATUS
	Contracts Standing orders	<ul style="list-style-type: none"> <li>8/3/2011.</li> </ul>	<ul style="list-style-type: none"> <li>Work is continuing.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
	Financial Regulations review	<ul style="list-style-type: none"> <li>8/3/2011.</li> </ul>	<ul style="list-style-type: none"> <li>The Director of Resources is reviewing Financial Regulations</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
	Review of member Job Descriptions	<ul style="list-style-type: none"> <li>8/3/2011.</li> </ul>	<ul style="list-style-type: none"> <li>Executive members have asked that the full set be provided, including those for Scrutiny members following the introduction of the new Scrutiny arrangements. <b>November 2010 – drafting of additional JDs for Scrutiny Councillors is nearly complete. They will then be going back to Cabinet and MDWG before coming here.</b></li> <li><b>8/3/11 – these have been presented to MDWG.</b></li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
	Delegation Scheme	<ul style="list-style-type: none"> <li><del>11/1/2011</del></li> <li>8/3/11</li> </ul>	<ul style="list-style-type: none"> <li><b>November 2010 – The draft delegation for member of SMT is to go to Cabinet before coming to this Committee in January. The rest of the delegation Scheme is being amended – part has been presented today.</b> 11/1/11 – this has slipped and will now be going to the March meeting of the Standards Committee.</li> <li><b>8/3/11 – in view of the announcement on the Strategic Alliance, it is requested that this work be suspended.</b></li> </ul>	<ul style="list-style-type: none"> <li><del>Ongoing</del></li> <li>suspended</li> </ul>
	Executive governance arrangements <b>NEW</b>	8/3/11	<ul style="list-style-type: none"> <li>This follows from the Council’s resolution at its meeting on the 17<sup>th</sup> December 2010 under the Local Government and Public Involvement in Health Act 2007 to adopt one of two political management arrangements for the Executive – the Leader and Cabinet model. Changes are required to the Constitution and these must be publicised.</li> <li>8/3/11 – there is a report on this agenda containing the proposed changes to the agenda.</li> </ul>	

ITEM	MILESTONES	DATES OF MEETINGS	COMMENTS	STATUS
11. Introduction of new statutory rules on Petitions into the Constitution.	•	• 3 <sup>rd</sup> August 2010.	• Completed	• Done
12. Development of the Annual Standards Committee work plan for 2011 to 2010	•	• 27/4/11.	•	• Not yet started
13. Partnership Governance arrangements and the ethical framework?	• Scoping report	•	•	• Ongoing
<del>14. Monitoring Officer Protocol with the Parish and Town Councils</del>	<del>•</del>	<del>•</del>	<del>• Members are requested to approve withdrawal in view of Government changes • Deleted at meeting on 4/11/10..</del>	<del>• Request withdrawal</del>
<del>15. Consideration of further publicity required for the Standards Committee and to publicise the work of the Standards Committee.</del>	<del>•</del>	<del>•</del>	<del>• Members are requested to approve withdrawal in view of Government changes • Deleted at meeting on 4/11/10.</del>	<del>• Request withdrawal</del>
<del>16. Annual consideration of publicity requirements for the Local Assessment of complaints against members procedures</del>	<del>•</del>	<del>•</del>	<del>• Members are requested to approve withdrawal in view of Government changes • Deleted at meeting on 4/11/10.</del>	<del>• Request withdrawal</del>

ITEM	MILESTONES	DATES OF MEETINGS	COMMENTS	STATUS
17. Review of Constitution User Guide	•	• <b>3/8/2010</b>	• The Head of Democratic Services is to present this at the first meeting in the new corporate year. <b>It was considered at the meeting on 3/8/2010.</b>	• DONE

**December 2010**